

LOCO-102 LOCOMOTOR ROTA STAND

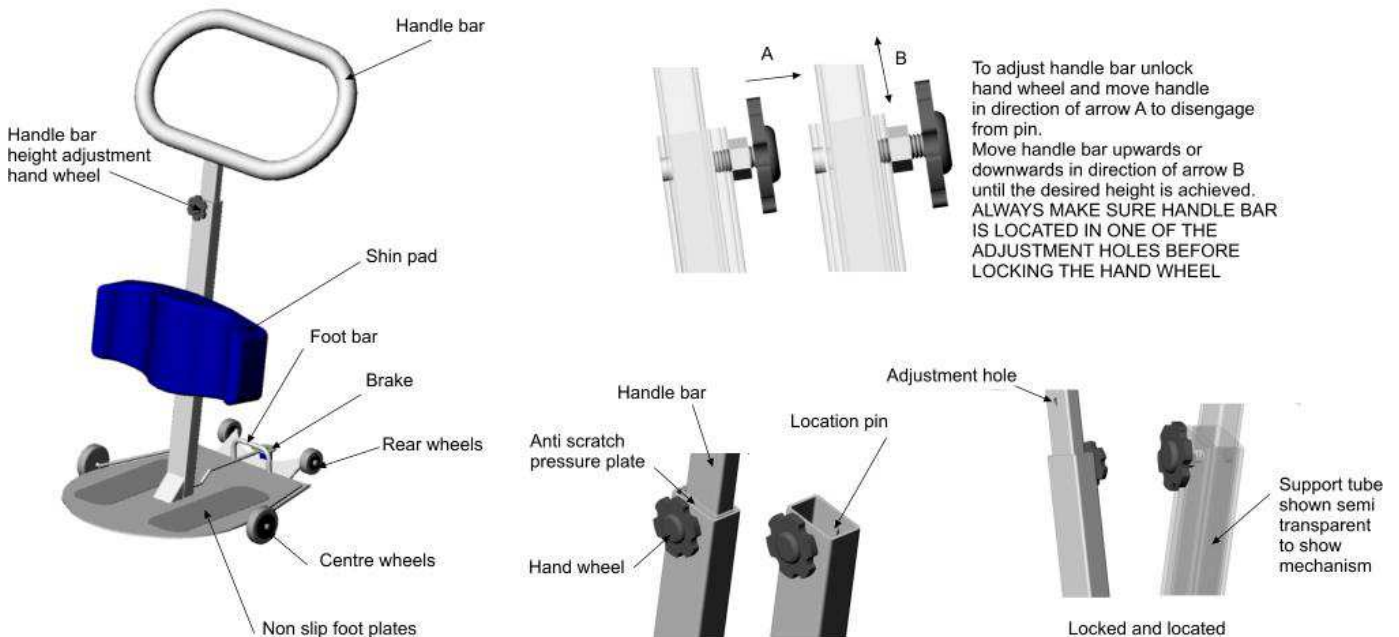
OPERATING INSTRUCTIONS

ENSURE THESE INSTRUCTIONS ARE READ AND FULLY UNDERSTOOD BEFORE USE.
PLEASE KEEP IN A SAFE PLACE FOR FUTURE REFERENCE.

HEALTH AND SOCIAL SERVICES -

THESE INSTRUCTIONS SHOULD BE LEFT WITH THE USER OF THE LOCOMOTOR ROTA STAND
TO CONSULT AS REQUIRED.

The ROTA STAND is packed in a strong purpose built carton, to ensure safe delivery. Please retain the carton if possible. Inside this carton you will find the ROTA STAND and Instructions



1. Getting Started with your Locomotor ROTA STAND

- 1.1. Remove all items from the carton.
- 1.2. Identify the items against the packing list.

2. Assembly of your Locomotor ROTA STAND (See diagram)

- 2.1. The ROTA STAND comes fully assembled and ready to use

3. Using the Locomotor ROTA STAND .

- 3.1. The ROTA STAND has been designed to allow staff to transfer a patient/client from one seated position to another. Before a transfer can take place staff should satisfy themselves through an appropriate risk assessment that the patient/client is able to bear weight independently
- 3.2. Before using your ROTA STAND adjust the height of the handlebar to suit the patient/client. To adjust the height of the handle, first slacken the hand wheel to release the handle from the lower tube, and position the handle to about the desired position and then push the handle away from the hand wheel and move it up or down till one of the handle holes is positively located over the projection in the lower tube, re tighten the hand wheel. See diagram above. The shin pad can be moved up or down by 40mm by removing the two fixing hand wheels and attaching it using the two alternative fixing holes.
- 3.3. The ROTA STAND can be manoeuvred on its rear wheels and brought to position in front of the patient/client. Assist the patient/client to the front of their chair, ready to stand and place the patient/client's feet on the non slip foot plate and gently wheel the ROTA STAND up to the patient/client on its central wheels using the foot bar provided.



Select Healthcare (UK) Ltd
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- 3.4. The **ROTA STAND** should end up with the patient/client's shins firmly against the shin pad. From this position put your foot on the brake in order to stabilize the **ROTA STAND** and encourage the patient/client, using the handlebar, to pull themselves into a standing position. If more assistance is required then a second nurse/carer may assist the patient/client to stand using a handling belt around their waist.
- 3.5. Once in a standing position, take your foot off the brake and gently rotate the **ROTA STAND** to the position required and encourage the patient/client to sit, reversing the above procedure.

SAFETY NOTICE

The base must be kept entirely in contact with the ground (not tilted) while the service user is coming to standing, on the device, rotating or returning to sitting.

This device can only be used to effect rotational transfers.

NB ALL PATIENT HANDLING TASKS SHOULD BE CARRIED OUT AFTER A FULL RISK ASSESSMENT OF THE PATIENT AND THE ENVIRONMENT IN WHICH THE TASK IS TO BE CARRIED OUT.

4. Maintaining and Cleaning your Locomotor ROTA STAND .

- 4.1. Cleaning, Wash with detergent and hot water, then dry thoroughly.
- 4.2. Decontaminate during general use with Universal sanitising wipes
- 4.3. Decontaminate before reissue with 70% isopropyl alcohol or 10,000 ppm chlorine solution or dry superheated steam vapour cleaning. No other methods are approved or recommended please contact sales if more advice is needed.
- 4.4. Before every use always ensure that the handlebar and knee pad height adjustment means are fully tightened and that the brake is functional. Always be vigilant and check for damage
- 4.5. Annual servicing is recommended. See service instructions.
- 4.6. Warranted for 12 months.

5. Some Do's and Don'ts.

- 5.1. **DO** ensure that you have read these instructions and understood them fully, including the glossary of symbols in the bottom of these instructions
- 5.2. **DO** ensure that you carry out an inspection of the Locomotor **ROTA STAND** on a regular basis.
- 5.3. **DON'T** let children play with the Locomotor **ROTA STAND** .
- 5.4. **DON'T** exceed the safe working load of a 160kgs person (23 stones).

TECHNICAL SPECIFICATION

SAFE WORKING LOAD	160Kg
OVERALL LENGTH	510mm
WIDTH	520mm
HEIGHT	860mm/1310mm
WEIGHT	14Kg
CONSTRUCTION	Nylon coated stainless steel & mild steel

GLOSSARY

Attention consult accompanying documents before use.



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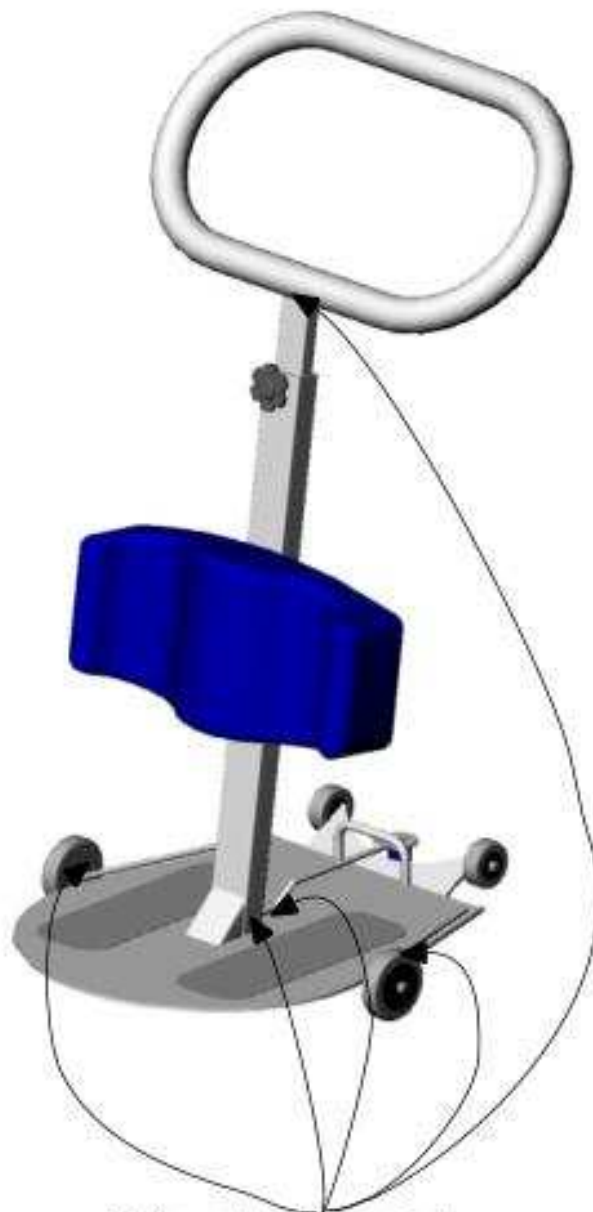
Annual service procedure.

1 Check main construction

Check all the welds for cracks and damage

Check all the frame work for any signs of mechanical damage

If any cracks or damage is detected then QUARANTINE the product and contact Service at Select Healthcare on Tel 01933 411 729



Main weld check points



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2 Finishes

Check the coating for damage. Replace parts if damage is sufficient to cause loss of function or a cleaning hazard

3 Worn parts

Check the wheels for wear, replace if damaged or the tyres worn more than 50%

Check the knee pad for wear or tear damage, Replace if damaged

Check handlebar adjustment screw for wear and function, Replace if thread is worn or damaged

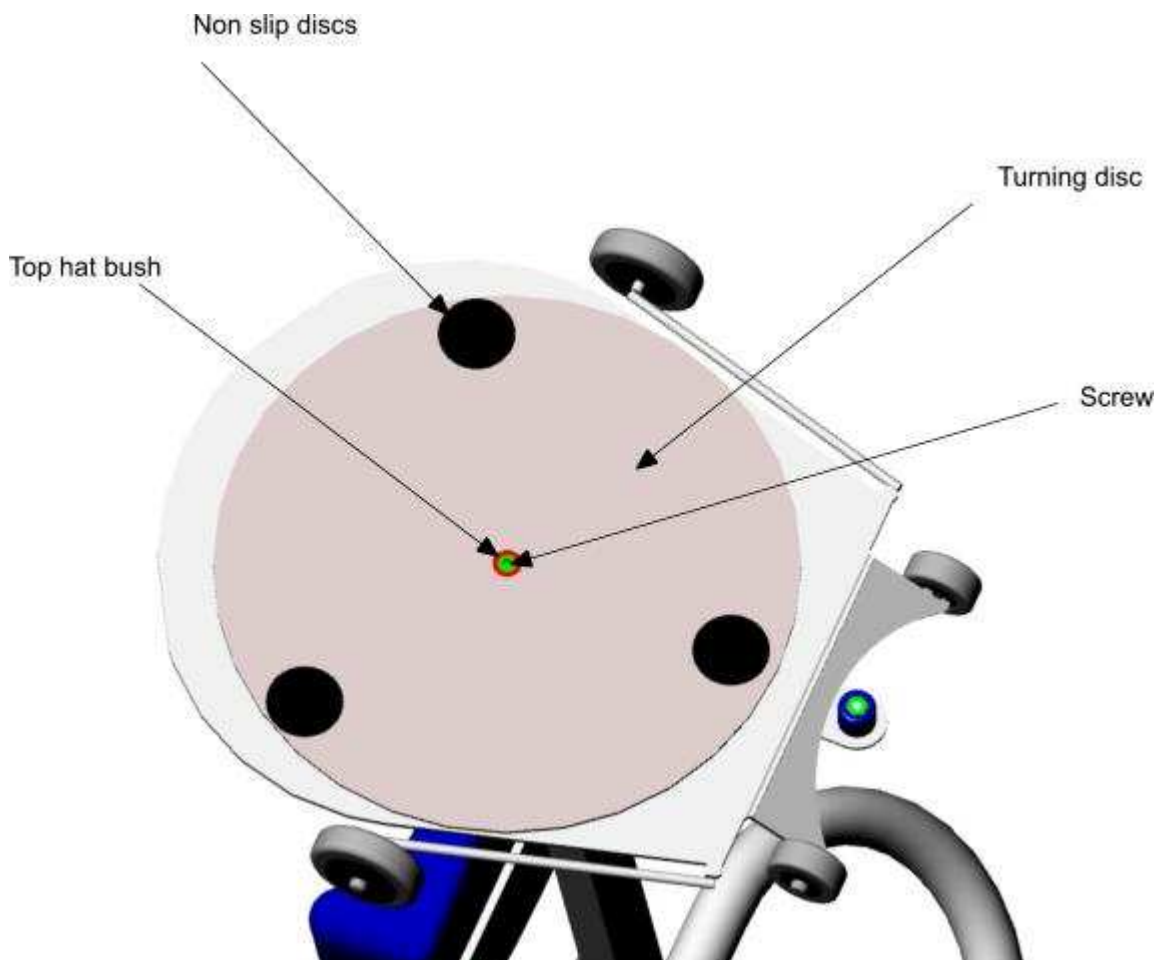
Check brake for wear and function, replace if worn

Check non slip foot pads for wear and damage, replace if worn or damaged

4 Fixings

Check all fixings are tightened to 5 NM

Replace nyloc nuts if loose or damaged Replace fixings if damaged or worn



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5 Test the product

Check that the disc is free to rotate, if not check why

If the disc has a gritty rotation then take the disc off by removing the screw and top hat bush. Use a soft clean cloth to clean the two mating surfaces. If the mating surfaces are badly damaged then replace the parts as required.

Stand on the Rota Stand and rotate it checking that the rear wheels clear the floor and disc rotates freely. Replace disc if damaged or function is impaired.

